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الكریم ایجوکیشنل ٹرسٹ



KATHIR MEDICAL COLLEGE

ESTD. 1987

A Postgraduate Institute

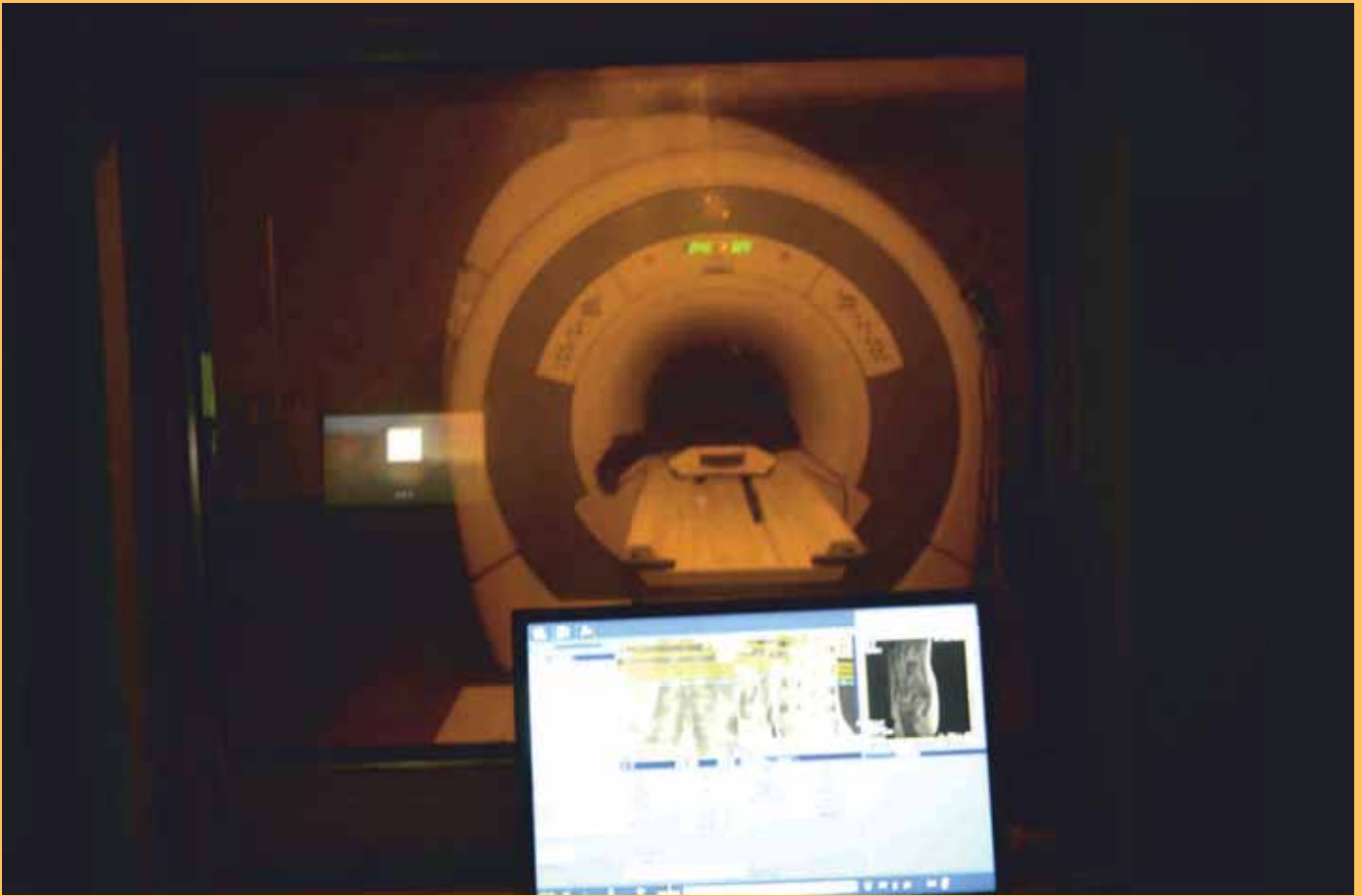
(Established and administered by AL-KARIM EDUCATIONAL TRUST, PATNA)

Affiliated to B.N.Mandal University, Madhepura,
Recognised by the Medical Council of India and
the Ministry of Health and Family Welfare, Govt. of India.

(An un-aided Muslim Minority Educational Institution)



KARIM BAGH, P.O. BOX. 23, KATHIR - 854 106, (BIHAR) INDIA.
www.kmckathir.org



MRI 1.5 Tesla



Department of Radiology (CT Scan)



Estd. 1987

KATI HAR MEDICAL COLLEGE

Karim Bagh, Katihar, Bihar - 854106

Established by AL-KARIM EDUCATIONAL TRUST, PATNA.

Website: www.kmckatihar.org

Contact: 06452 249030 / 06452 239204

ADMISSION NOTICE

Katihar Medical College invites applications on prescribed form for admission to 1st year MBBS course 2016-17 in Katihar Medical College, Katihar, Bihar. The College is recognized by the Medical Council of India and the Government of India, Ministry of Health and Family Welfare, New Delhi.

Last date for submission of application forms: 3rd September, 2016

Date of counselling: 9th & 10th September, 2016.

Venue of counselling: Katihar Medical College, Katihar.

ELIGIBILITY: Candidates must have passed 10+2 or equivalent examination from a recognized Board, Council or University and must have passed in the subject of Physics, Chemistry, Biology/Biotechnology and English individually and must have obtained a minimum of 50% marks in Physics, Chemistry, Biology/Biotechnology taken together. Candidates should have passed English as a compulsory/core subject. For candidates belonging to SC/ST or OBC, the minimum qualifying marks is 40% and for the candidates with locomotory disability of lower limbs as defined by the MCI, the minimum qualifying marks is 45% taken together in qualifying examination.

The candidates must attain the minimum age of 17 years on or before 31st December, 2016.

NEET: Candidates must have qualified NEET examination and obtained minimum marks of 50th percentile in 'National Eligibility-cum-Entrance Test' held for academic year 2016-17.

However, in respect of candidates belonging to SC/ST/OBC, the minimum marks shall be 40th percentile. In respect of candidates with locomotory disability of lower limbs as defined by the MCI, the minimum marks shall be 45th percentile. In case, the percentile of marks mentioned above is modified by the Government of India / MCI, the revised percentile shall be applicable for respective categories.

APPLICATION FORM: Application form and other particulars may be obtained by post through a bank draft of Rs. 1550 in favour of 'Katihar Medical College', payable at 'Katihar'. The Applicants are requested to write their name, address, mobile number and email address on a plain paper and send it along with the bank draft to 'Katihar Medical College, Karim Bagh, Katihar - 854106, Bihar Or, on payment of Rs. 1500 in cash at the sale counter in Katihar Medical College, Katihar, Bihar.

PRINCIPAL

Applicant Candidates shall be shortlisted on the basis of rank obtained in NEET-2016 and shall be informed by E-mail as given in their Admission application form.



A view of Campus

1. INTRODUCTION

The Kosi region in the north of the state of Bihar which is spread over two divisions of Purnea and Saharsa suffers from the lack of development of road, power, education and medical facilities. Extreme economic backwardness tells upon health, education and culture of the people of this region. Meritorious students of the region in general and Muslim youths in particular can ill afford to go out side for medical, technical and other professional education. Moreover, the ailing people of the area had to go to distant places e.g. Patna, Darbhanga and Bhagalpur Medical Colleges for specialized treatment, which is beyond the means and reach of the common people.

In view of the aforesaid facts, there has always been a crying need of a Medical College and Hospital in this part of Bihar having about 40% Muslim population mostly below poverty line. To meet this demand of the community the Al-Karim Education Trust, Patna under the provisions of Art. 30 (i) of the Constitution of India sponsored and established the Katihar Medical College in 1987. The college celebrated its Silver Jubilee in October 2012.

2. Recognition & Award

The college has received following awards for its commendable contribution in the field of Education:

i) **Award to the Founder Chairman-cum-Managing Director:**

Shri Ahmad Ashfaque Karim, the founder Chairman-Cum-Managing Director of the Al-Karim Educational Trust has received following awards for his commendable contribution in the field of education:

- **Successful Students Achievers Award 2007** by Millat College, Laheriasarai, Darbhanga on the eve of Golden Jubilee Year from Sri Shakil Ahmad, Hon'ble Union Minister of State for Home Affairs, Govt. of India
- **"Synergy Award-2008"** by His Excellency, **Mr. Syed Mehdi Nabizadeh**, Ambassador of Islamic Republic of Iran in India on **25th January 2009** at **India Islamic Cultural Centre**, New Delhi on 25th January 2009 for valuable contribution in the field of education.
- **Maulana Abul Kalam Azad Award 2011**, by Anjuman Taraqqi-e-Urdu, Bihar from Sri P.K Sahi, Hon'ble Minister of Human Resources Development, Govt. of Bihar.
- **Institute of Objective Studies Award-2012** for contribution in the field of Education from Mr. A.M. Ahmadi, former Chief Justice of India.
- **Sir Syed Ahmad Khan Award-2012** by All India Talimi Bedari Board, Jharkhand from Hon'ble Speaker, Jharkhand Legislative Assembly.
- **Healthcare Excellence Summit & Award 2015:** Katihar Medical College, Katihar has been awarded as **"Best Medical College in North East India"** by Shri Shripad Yesso Naik, Hon'ble Union Minister of State, Ministry of Ayush & Ministry of Health & Family Welfare, Govt. of India.
- **Award by ZEE Purwaiya Education Summit 2016:** Awarded ZEE Purwaiya award on 28-02-2016 at Patna by Shri Ashok Choudhary, Hon'ble HRD Minister, Govt. of Bihar

3. KATI HAR

Katihar is the district headquarters under Purnea division of Kosi region on Indo-Nepal and Bihar-Bengal Border, and has a glorious past in the field of learning and participation in the freedom movement. It is also the divisional headquarters of Indian Railways. Delhi-Guwahati Rajdhani Express is available daily for Katihar. Katihar junction is on the main Delhi-Guwahati rail line and being a five-line junction is well connected with all parts of the country.

4. AL-KARIM EDUCATIONAL TRUST

The parent body of Katihar Medical College is a registered society of the members of the Muslim religious minority community devoted to the promotion of education, research and information dissemination among Muslim minority community as well as general students. The Trust has also been established for the benefit of the poor and weaker section of the community specially to ameliorate their educational and economic backwardness and poor health care. It shall further undertake and pursue advancement of other aims and objectives of public utility in which the Muslim population is interested, to serve the nation and humanity in a better way.

The basic objective of the establishment of Katihar Medical College by the Trust is to provide specialised medical facilities to the suffering humanity of this region through the hospital of the College.

Katihar Medical College, Katihar is maintained and managed by the Trust.

5. THE COLLEGE CAMPUS:

- (i) The campus is situated in a land of fifty five acres approximately with a built up area of 9,00,000 sq.ft.
- (ii) The college consists of various buildings housing different facilities such as administrative block, lecture theatre, separate hostels for boys, girls and interns, for PG students 155 suites with attached kitchen & bathroom, Emergency and Casualty services, O P D, 600 Bed Hospital with Modern Operation theatres, Radiology with facilities of MRI (1.5 tesla), DSA (Digital Substracting Angiography), CT Scan & Mammography besides X-ray, Microbiology, Pathology and Biochemistry Labs, Auditorium, Animal House, Postmortem Block with gallery and a full fledged Blood Bank with Blood Component facility, Bungalow for the Principal and residential apartments for Staff (102 quarters for teachers) and modern guest house are situated behind a panoramic view.
- (iii) The teacher student ratio is 1:2.
- (iv) The college library is located in the main building covering an area of about 17500 Sq.ft. It is well appointed with well-furnished reading rooms besides large number of latest text and reference books on all aspects of medical sciences and subscribes to 113 National and International Journals. Further each department has its own departmental library, equipped with Audio Visual Aids and for up-to-date reference on any subject the library is connected with Broadband Internet facility. All the journals are subscribed for online services also.
- (v) Post Graduate courses in the subjects of Anatomy, Physiology, Bio-chemistry, Pharmacology, Microbiology, Pathology, General Medicine, Paediatrics, Obstetric & Gynaecology, Orthopaedics, Anaesthesiology, Community Medicine, Dermatology, Venereology & Leprosy, General Surgery, Radio-diagnosis, Psychiatry & E.N.T. are available.

6. ELIGIBILITY OF CANDIDATES:

ELIGIBILITY: Candidates must have passed 10+2 or equivalent examination from a recognized Board, Council or University and must have passed in the subject of Physics, Chemistry, Biology/Biotechnology and English individually and must have obtained a minimum of 50% marks in Physics, Chemistry, Biology/Biotechnology taken together. Candidates should have passed English as a compulsory/core subject. For candidates belonging to SC/ST or OBC, the minimum qualifying marks is 40% and for the candidates with locomotory disability of lower limbs as defined by the MCI, the minimum qualifying marks is 45% taken together in qualifying examination.

The candidates must attain the minimum age of 17 years on or before 31st December, 2016.

NEET: Candidates must have qualified NEET examination and obtained minimum marks of 50th percentile in 'National Eligibility-cum-Entrance Test' held for academic year 2016-17.

However, in respect of candidates belonging to SC/ST/OBC, the minimum marks shall be 40th percentile. In respect of candidates with locomotory disability of lower limbs as defined by the MCI, the minimum marks shall be 45th percentile. In case, the percentile of marks mentioned above is modified by the Government of India / MCI, the revised percentile shall be applicable for respective categories.

SUBMISSION OF APPLICATION FORM :

Please send your Admission Application Form **in person** or **by post** in the given brown envelope.

7. SEATS AVAILABLE : 100

ALLOCATION OF SEATS:

(a) Students belonging to Muslim Minority Community : 60% Seats

(b) Student belonging to general category : 25% Seats

(c) N R I candidates : 15 % Seats

(If NRI candidates are not available the vacant seats will be filled up by the candidates from the competitive merit list and in that case NRI Fee structure shall be applicable)

(d) The selected candidates on the requirement of the concerned authority will be bound to give service in this institution after successful completion of their internship as junior resident and he/she shall have to give a bond in this regard at the time of admission.

8. FEE STRUCTURE:

(i) The annual tuition fees shall be Rs. 12,50,000.00 (Rupees twelve lac fifty thousand) per annum.
[refer para 8 (iii)]

(ii) For Non Resident Indian/Foreign and other students admitted on seats reserved for NRI the annual tuition fee shall be \$25,000.00 (US) per annum.

(iii) This fee structure is applicable from session 2016-17 and may be revised after three years depending upon the budgetary needs of the institution and general economic parameters. Next revision of fee structure is due in the year 2019 and the revised fee shall be payable by all students

(iv) The annual tuition fee is charged for the subsequent academic years payable annually. The selected and admitted students shall be required to deposit the annual tuition fee through Bank Draft each year before the end of the month of June failing which he/she shall not be allowed to appear at the university examination.

(v) A candidate once admitted in the college shall not be allowed to leave the college without paying the full tuition fee for the remaining period of the MBBS Course.

- (vi) At the time of the admission while paying the tuition fee for 1st year through Bank Draft, the candidate shall also have to furnish Bank Guarantee/Bond for payment of tuition fee for the remaining period of MBBS Course.

9. SPECIAL PROVISIONS to Curb the Menace of Ragging:

- (a) A character certificate from the institution, wherefrom he/she has passed his/her qualifying examination must be produced at the time of admission indicating/mentioning clearly that he/she has not shown any violent aggressive, behavior, indisciplined attitude and/or any desire to harm others.
- (b) Further an annual undertaking shall have to be signed by each student and his/her parent(s) jointly stating that each of them have read the relevant instructions/regulations against ragging, as well as punishments and that if the ward has been found guilty, he/she shall be proceeded against as per law, rules and regulations. Such an undertaking shall be furnished in English as well as in vernacular (mother tongue of the parent) at the beginning of each academic year by every student. An undertaking to the similar effect shall have to be furnished by each student admitted to the hostel.
- (c) Complaints or information in regard to ragging could be oral or written and even from third parties and the confidentiality thereof shall be protected at all costs.
- (d) **The M.C.I. has issued regulations to curb and control the menace of Ragging in educational institute and the same is appended to this prospectus along with forms and annexures in full (Notification, New Delhi, the 3rd August, 2009 No. MCI-34(1)/2009-Med./25453 with amendment dated 23rd March 2016). The candidates and their parents are to submit undertaking as provided in these regulations at the time of admission.**

10. HOSTEL ACCOMMODATION:

Available for boys and girls students separately. On payment of Rs. 75000.00 per annum

11. (a) Student Amenities Fee : Rs. 25000.00 per annum

(Transport, Sports, Gymnasium, WI-FI etc.)

As per policy of the college

(b) REFUNDABLE SECURITY DEPOSIT : Rs. 50000.00

12. IDENTITY CARD

All students will have to obtain Identity Card duly signed by the Principal. Every student must carry his/her Identity Card along with him/her and produce the same on demand inside or outside the college.

13. ACADEMIC SCHEDULE AND CURRICULUM

- (I) The graduate medical curriculum is oriented towards training students to undertake the responsibilities of a Physician of first contact who is capable of looking after the preventive, promotive, curative and rehabilitative aspects of medicine.
- (ii) The academic year is divided into two semesters, each of six months duration. A semester consists of about 120 teaching days of 8 hours each during college working time, including one hour of lunch.
- (iii) Four examinations, conducted by B. N. Mandal University, Madhepura, Bihar, India are held. They are called the first, second and third professional M.B.B.S examinations, the latter being divided into Part-I & II. In each of the subjects, a candidate must obtain 50% in aggregate with a minimum of 50% in theory including oral and a minimum of 50% in practical.
- (iv) Passing the 1st Professional M.B.B.S examination is mandatory before proceeding on to the next phase of the training. Each subsequent professional examination is required to be passed before the student is eligible to appear for the next examination, however, the student is allowed to the next phase of study.
- (v) **Internal Assessment:** Internal assessments comprise approximately 20% of the total marks in a subject. To be eligible to appear for a University examination, the candidate should have obtained minimum 35% marks in internal assessment.
- (vi) **Attendance:** Students must attend atleast 75% of classes in the subject (including non-lecture teaching i.e. seminars, group discussions, tutorials, demonstrations, practicals, hospital (Tertiary, Secondary, Primary posting and bed side clinics etc.) held in the college to be eligible to appear for an University Examination.

14. AWARDS AND SCHOLRSHIPS

- (a) The students achieving First Position among the successful candidates in third Professional M.B.B.S. Part-II (Final) examination is awarded Haji Ahmad Karim Rahmani Memorial Gold Medal.
- (b) The students achieving 1st to 5th position among the successful candidates in First Professional, Second Professional & Third Professional Part-I M.B.B.S. examination are awarded individual scholarships.

UNIVERSITY

TRAINING PERIOD / EXAMINATIONS / SUBJECTS OF STUDY

PHASE	SEMESTER	NAME OF THE UNIVERSITY EXAMINATION	SUBJECTS EXAMINED	OTHER SUBJECTS TAUGHT
I (Pre-Clinical)	1 & 2	First Professional M.B.B.S (during second semester)	1. Anatomy 2. Physiology 3. Bio-Chemistry	1. Community Medicine including Humanities
II (Para-Clinical)	3, 4 & 5	Second Professional M.B.B.S. (during 5th semester)	1. Pathology 2. Pharmacology 3. Microbiology 4. Forensic Medicine & Toxicology	1. Community Medicine 2. Otorhinolaryngology 3. Medicine 4. Psychiatry 5. Skin & STD 6. Ophthalmology 7. T.B & Chest diseases 8. Surgery 9. Orthopaedics 10. Dentistry 11. Casualty 12. Radiology 13. Paediatrics 15. Gynaecology & Obstetrics
III Clinical Part-I	6 & 7	Third Professional M.B.B.S. Part-I (during 7th semester)	1. Community Medicine 2. Ophthalmology 3. Otorhinolaryngology	1. Medicine 2. Psychiatry 3. Skin & STD 4. T.B. & Chest diseases 5. Surgery 6. Orthopaedics 7. Dentistry 8. Casualty 9. Radiology 10. Paediatrics 11. Gynaecology & Obstetrics
Clinical Part-II	8 & 9	Third Professional M.B.B.S. Part-II (During 9th semester)	1. Medicine 2. Surgery 3. Paediatrics 4. Gynaecology & Obstetrics	1. Psychiatry 2. Skin & STD 3. T.B. & Chest diseases 4. Dentistry 5. Casualty 6. Radiology 7. Anaesthesiology
IV	Compulsory rotatory internship for one year			

From the third to ninth semester, clinical postings in different departments for three hours duration daily is made.

15. College Uniform

The students are to dress soberly at all times and in the following attire during college hours.

(I) BOYS

1. Full Sleeved Sky Blue Shirt
2. Deep Navy Blue Trousers
3. Navy Blue/Black Socks
4. Black Shoes
5. **Full Sleeved** White Cotton Apron. **The hemline of apron shall be below knee.**

In addition, in winter/optional

1. Black belt
2. Tie with College Monogram (Optional)
3. Navy Blue Sweater
4. Navy Blue Blazer with College Monogram

(ii) GIRLS

1. Sky Blue Kurta / Jumper
2. Deep Navy Blue Shalwar
3. Deep Navy Blue Dupatta (Stoles are not allowed)
4. Navy Blue / Black Socks (Optional)
5. Black Shoes (Optional)
6. **Full Sleeved** White Cotton Apron. **The hemline of apron shall be below knee.**

In addition, in winter/optional

1. Tie /Scarf with College Monogram
2. Navy Blue Sweater
3. Navy Blue Blazer with College Monogram

The details of College Uniform may be had at the time of counselling for admission.

IN ALL CLINICAL AND LABORATORY WORKS STUDENTS MUST WEAR APRON

16. ACTS OF INDISCIPLINE AND MISCONDUCT:

Any act of misconduct committed by a student inside or outside the campus shall be an act of violation of discipline of the College and shall include:

- I) Disruption to teaching, study, examination or administrative work curricular or extra curricular activity or residential life of the members of the College.
- ii) Damaging or defacing the property of the College or of the members of the College or any other property inside or outside the College.
- iii) Use of abusive slogans or intimidatory language or incitement for violence.
- iv) Ragging in any form.
- v) Eve teasing or disrespectful behaviour to elders, women or girl students.
- vi) Committing forgery, tampering with or misuse of the College documents or records, identification cards etc.

- vii) Using or possessing alcoholic or dangerous drugs.
- viii) Possessing or using any weapon such as knife, chains, iron rod, any item or instruments with intention to hurt others, sticks, explosive or fire arms in hostels or College premises.
- ix) Any offence under law.

17. PENALTIES:

- i) Written warning and information to the parent/guardian.
- ii) Fine upto Rs. 1 Lakh.
- iii) Suspension/Expulsion from the department/hostel/library and the College.
- iv) Debarring from appearing in any test/examination or other evaluation process. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- v) Recovery of pecuniary loss caused to the persons so affected and the College property.
- vi) Information to law enforcing authorities.
- vii) Withholding /withdrawing scholarship / fellowship and other benefits.
- viii) Withholding results
- ix) Cancellation of admission.
- x) Rustication from the institution for period ranging from 1 to 4 semesters.
- xi) Expulsion from the institution and consequent debarring from admission to any other institution for a specific period.
- xii) Collective punishment: When persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

Katihar Medical College is a self financed Institution and is run by the Muslim Religious Minority Community through Al-Karim Educational Trust, Patna.

18. Address for Correspondence:

Katihar Medical College,

Karim Bagh, P.O. Box-23,

Katihar - 854 106, Bihar (India)

Telephone No. +91-6452-239202, 239204, 249030

Fax No. +91-6452-239208

(E-Mail :kmckatihar@gmail.com, katiharmedicalcollege@gmail.com)

Address of the Trust:

Samanpura, Patna - 800 014, India

Telephone No. +91-612-2587300

Visit us at

www.kmckatihar.org



A view of Lecture Theatre

Courtesy: Outlook Magazine, February,8, 2016



SERVICE TO THE HUMANITY

The Katihar Medical College (KMC), Katihar, has emerged as a leading super specialty medical institute in north India.

With its excellent academic environment, high teaching standard and state-of-the-art medicare facilities, the fame of the KMC was already soaring high and high in the sky. Recently it received a shot in its arm, when this institute, located in the riparian zone of Bihar, was adjudged as the best medical college in north-east India by the Worldwide Achievers, which rates the medical colleges on the basis of their performance in the country.

The honour was bestowed at a glittering function in New Delhi by Honourable Union Minister of State for Health and Family Welfare Shripad Yasso Naik.

After receiving the "Award of Excellence" from the highly specialized and acclaimed rating body, the KMC now stands tall in the line of India's best known medical institutes including Medanta – The Medicity, Indraprastha Apollo Hospitals, New Delhi and Apollo Hospitals International Ltd., Ahmedabad. In the successive years since 2012, these institutes of high repute had received the same laurel from the Worldwide Achievers.

However, the founder Chairman-cum-Managing Director of the institute Ahmad Ashfque Karim a visionary par excellence, considers this distinction just as another feather in the college's cap. "Even though people have put the institute at the pinnacle of height, it is unstoppable. With its motto SERVICE TO THE HUMANITY, the KMC will keep marching ahead in the sands

of time," says Karim, who had nearly three decades ago conceived and translated his idea to open the institute at Katihar, which was then the benighted part of the state.

Now the 600-bed KMC is considered as a silver lining in the clouded sky for the patients of north-east India. Apart from imparting education of international standard to graduate and post graduate medical students, the institute attends to nearly 2000 patients everyday. The noble part of the story is that without getting any aid from any corner of the world, the KMC provides virtually free services to the suffering masses.



Ahmad Ashfque Karim receiving Award by Honourable Union Minister of State for Health and Family Welfare Shripad Yasso Naik

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الكریم ایجوکیشنل ٹرسٹ



KATIHAR MEDICAL COLLEGE

ESTD. 1987

Adding one more milestone in our endeavours towards perfection Katihar Medical College started imparting Postgraduate degree & Diploma course in 2006. Presently these courses are running in 17 subjects viz Anatomy, Physiology, Biochemistry, Pathology, Microbiology, Pharmacology, Community Medicine, General Medicine, Psychiatry, Dermatology, Venereology & Leprosy, Paediatrics, General Surgery, Orthopaedics, ENT, Obstetrics & Gynaecology, Anaesthesiology & Radio-diagnosis. The courses are recognised by the Medical Council of India and the Govt. of India. The institution also functions as a tertiary care centre.





EYE Department



ENT Department



Independence Day Celebrations at College Auditorium



Conference Hall



Guest House



INDEPENDENCE DAY CELEBRATIONS AT COLLEGE

act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student".

3.4 MCI means MCI constituted in terms of Section 3 of Indian Medical Council Act, 1956.

3.5 "University" means a university established or incorporated by or under a Central Act, a Provincial Act or a State Act, an institution deemed to be university under Section 3 of the UGC Act, 1956, or an institution specially empowered by an Act of Parliament to confer or grant degrees.

4. Punishable ingredients of Ragging

- Abetment to ragging;
 - Criminal conspiracy to rag;
 - Unlawful assembly and rioting while ragging;
 - Public nuisance created during ragging;
 - Violation of decency and morals through ragging;
 - Injury to body, causing hurt or grievous hurt;
 - Wrongful restraint;
 - Wrongful confinement;
 - Use of criminal force;
 - Assault as well as sexual offences or even unnatural offences;
 - Extortion;
 - Criminal trespass;
 - Offences against property;
 - Criminal intimidation;
 - Attempts to commit any or all of the above mentioned offences against the victim(s);
 - Physical or psychological humiliation.
- o All other offences following from the definition of "Ragging".

5. Measures for prohibition of ragging

5.1 The Medical College/Institution / University shall strictly observe the provisions of the Act of the Central Government and the State Governments, if any, or if enacted and / or for the time being in force, considering ragging as a cognizable offence under the law at par with rape and other atrocities against women and ill-treatment of persons belonging to the SC/ST and prohibiting ragging in all its forms in all institutions.

5.2 Ragging in all its forms shall be totally banned in the entire Medical College/Institution / University including its departments, constituent units, all its premises (academic, residential, sports, canteen, etc) whether located within the campus or outside and in all means of transportation of students whether public or private.

5.3 The Medical College/Institution / University shall take strict action against those found guilty of ragging and/or of abetting ragging.

6. Measures for prevention of ragging at the institution level

6.1 Before admissions

6.1.1 The advertisement for admissions shall clearly mention that ragging is totally banned / prohibited in the Medical College/Institution and anyone found guilty of ragging and/or abetting ragging is liable to be punished appropriately.

6.1.2 The brochure of admission/instruction booklet for candidates shall print in block letters these Regulations in full (including Annexures).

6.1.3 The 'Prospectus' and other admission related documents shall incorporate all directions of the Hon'ble Supreme Court and /or the Central or State Governments as applicable, so that the candidates and their parents/ guardians are sensitized in respect of the prohibition and consequences of ragging.

6.1.4 A Brochure or booklet/leaflet shall be distributed to each student at the beginning of each academic session for obtaining undertaking not to indulge or abet ragging and shall contain the blueprint of prevention and methods of redress.

The application form for admission/ enrolment shall have a printed undertaking, preferably both in English/Hindi and in one of the regional languages known to the institution and the applicant (English version given in Annexure I, Part I), to be filled up and signed by the candidate to the effect that he/she is aware of the law regarding prohibition of ragging as well as the punishments, and to the effect that he/she has not been expelled and/or debarred from admission by any institution and that he/she, if found guilty of the offence of ragging and/or abetting ragging, is liable to be punished appropriately.

6.1.5 The application form shall also contain a printed undertaking, preferably both in English/Hindi and in one of the regional languages known to the institution and the parent/ guardian (English version given in Annexure I, Part II), to be signed by the parent/ guardian of the applicant to the effect that he/ she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/ her ward in case the latter is found guilty of ragging and/or abetting ragging.

A database shall be created out of affidavits affirmed by each student and his/her parents/guardians stored electronically, and shall contain the details of each student. The database shall also function as a record of ragging complaints received.

6.1.6 The application for admission shall be accompanied by a document in the form of the School Leaving Certificate/transfer certificate/migration certificate/ Character Certificate which shall include a report on the behavioral pattern of the applicant, so that the institution can thereafter keep intense watch upon a student who has a negative entry in this regard.

6.1.7 A student seeking admission to the hostel forming part of the Medical College/Institution/University, or seeking to reside in any temporary premises not forming part of the institution, include a private commercially managed lodge or hostel, submit additional undertaking in the form of Annexure I (both Parts) along with his/ her application for hostel accommodation.

6.1.8 At the commencement of the academic session the Head of the Institution shall convene and address a meeting of various functionaries/agencies, like Wardens, representatives of students, parents/ guardians, faculty, district administration including police, to discuss the measures to be taken to prevent ragging in the Institution and steps to be taken to identify the offenders and punish them suitably.

6.1.9 To make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, big posters (preferably multicolored with different colours for the provisions of law, punishments, etc.) shall be prominently displayed on all Notice Boards of all departments, hostels and other buildings as well as at vulnerable places. Some of such posters shall be of permanent nature in certain vulnerable places.

6.1.10 Apart from placing posters mentioned in sub-clause 6.1.9 above at strategic places, the Medical College/Institution shall undertake measures for extensive publicity against ragging by means of audio-visual aids, by holding counseling sessions, workshops, painting and design competitions among students and other methods as it deems fit.

6.1.11 The Medical College/Institution/University shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favour.

6.1.12 The Medical College /Institution/ University shall identify, properly illuminate and keep a close watch on all locations known to be vulnerable to occurrences of ragging incidents.

6.1.13 The Medical College/Institution/University shall tighten security in its premises, especially at the vulnerable places and intense policing by Anti-Ragging squad, referred to in these Regulations and volunteers, if any, shall be resorted to at such points at odd hours during the early months of the academic session.

6.1.13(A) The head of the institution shall provide information to the local police and local authorities, the details of every commercially managed hostels or lodges used for residential purposes by students enrolled in the institution and the head of the institution shall also ensure that the Anti-Ragging Squad shall ensure vigil in such locations to prevent the occurrence of ragging therein.

6.1.15 The faculties/ departments/ units of the Medical College/Institution /University shall have induction arrangements (including those which anticipate, identify and plan to meet any special needs of any specific section of students) in place well in advance of the beginning of the academic year with a clear sense of the main aims and objectives of the induction process.

The Principal or Head of the Institution/Department shall obtain an undertaking from every employee of the institution including teaching and non-teaching members of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings/lawns etc. that he/she would report promptly any case of ragging which comes to his/her notice. A provision shall be made in the service rules for issuing certificates of appreciation to such members of the staff who report ragging which will form part of their service record.

6.2. On admission

6.2.1 Every fresher admitted to the Medical College/Institution/University shall be given a printed leaflet detailing when and to whom he/she has to turn to for help and guidance for various purposes (including Wardens, Head of the institution, members of the anti-ragging committees, relevant district and police authorities), addresses and telephone numbers of such persons/authorities, etc., so that the fresher need not look up to the seniors for help in such matters and get indebted to them and start doing things, right or wrong, at their behest. Such a step will reduce the freshers' dependence on their seniors.

Every institution should engage or seek the assistance of professional counselors at the time of admissions to counsel 'freshers' in order to prepare them for the life ahead, particularly for adjusting to the life in hostels.

6.2.2 The Medical College/Institution/University through the leaflet mentioned above shall explain to the new entrants the arrangements for their induction and orientation which promote efficient and effective means of integrating them fully as students.

6.2.3 The leaflet mentioned above shall also inform the freshers about their rights as bonafide students of the institution and clearly instructing them that they should desist from doing anything against their will even if ordered by the seniors, and that they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.

6.2.4 The leaflet mentioned above shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of freshers with the academic environment of the institution.

6.2.5 The Medical College/Institution/University shall also organize joint sensitization programmes of 'freshers' and seniors.

On the arrival of senior students after the first week or after the second week as the case may be, further orientation programmes must be scheduled as follows (i) joint sensitization programme and counseling of both 'freshers' and senior by a Professional counselor; (ii) joint orientation programme of 'freshers' and seniors to be addressed by the principal/Head of the institution, and the anti -ragging committee ; (iii) organization on a large scale of cultural, sports and other activities to provide a platform for the 'freshers' and seniors to interact in the presence of faculty members ; (iv) in the hostel, the warden should address all students; may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration; (v) as far as possible faculty members should dine with the hostel resident in their respective hostels to instill a feeling of confidence among the fresher.

6.2.6 Freshers or any other student(s) shall be encouraged to report incidents of ragging, either as victims, or even as witnesses. The identity of such informants shall be protected and shall not be subject to any adverse consequence only for the reason for having reported such incidents.

6.2.7 Each batch of freshers, on arrival at the institution, shall be divided into small group and each such group shall be assigned to a member of the faculty, who shall interact individually with each member of the group everyday for ascertaining the problems is difficulties, it any, faced by the fresher in the institution and shall extend necessary help to the fresher in overcoming the same.

6.2.8 Freshers shall be lodged, as far as may be, in a separate hostel block, and where such facility are not available, the institution shall ensure that access of seniors to accommodation allotted to freshers is strictly monitored by wardens, security guards and other staff of the institution.

6.2.9 A round the clock vigil against ragging in the hostel premises, in order to prevent ragging in the hostels after the classes are over, shall be ensured by the institution.

6.3. At the end of the academic year

6.3.1 At the end of every academic year the Dean/Principal/Director shall send a letter to the parents/guardians of the students who are completing the first year informing them about the law regarding ragging and the punishments, and appealing to them to impress upon their wards to desist from indulging in ragging when they come back at the beginning of the next academic session.

6.3.2 At the end of every academic year the Medical College/Institution /University shall form a 'Mentoring Cell' consisting of Mentors for the succeeding academic year. There shall be as many levels or tiers of Mentors as the number of batches in the institution, at the rate of 1 Mentor for 6 freshers and 1 Mentor of a higher level for 6 Mentors of the lower level.

Each batch of freshers should be divided into small groups and each such group shall be assigned to a member of the staff. Such staff member should interact individually with, each member of the group on a daily basis for ascertaining the problems/difficulties if any faced by the fresher in the institution and extending necessary help.

In the case of freshers admitted to a hostel it shall be the responsibility of the teacher in charge of the group to coordinate with the warden of the hostel and to make surprise visits to the rooms in the hostel where the members of the group are lodged.

6.4. Setting up of Committees and their functions

6.4.1 The Anti-Ragging Committee:- Every institution shall have an Anti-Ragging Committee and an Anti - Ragging Squad. The Anti-Ragging Committee shall be headed by the Head of the institution and shall consist of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, faculty members, parents, students belonging to the freshers' category as well as seniors and non-teaching staff. It shall monitor the Anti Ragging activities in the institution, consider the recommendations of the Anti-Ragging Squad and take appropriate decisions, including spelling out suitable punishments to those found guilty.

6.4.2 The Anti-Ragging Squad:- The Anti-Ragging Squad shall be nominated by the Head of the institution with such representation as considered necessary and shall exclusively consist of members belonging to the various sections of the campus community. The Squad shall have vigil, oversight and patrolling functions. It shall be kept mobile, alert and active at all times and shall be empowered to inspect places of potential ragging and make surprise raids on hostels and other hot spots. The Squad shall investigate incidents of ragging and make recommendations to the Anti-Ragging Committee and shall work under the overall guidance of the Anti-Ragging Committee.

All matters of discipline within teaching institutions must be resolved within the campus except those impinging on law and order or breach of peace or public tranquility, all of which should be dealt with under the penal laws of the land University Monitoring Cell. At the level of the University, we recommend that there should be a Monitoring Cell on Ragging, which should coordinate with the affiliated colleges and institutions under its domain. The Cell should call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committee, Anti - Ragging Squads, Monitoring Cells at the level of the institution, the compliance with instructions on conducting orientation programmes, counseling sessions, the incidents of ragging, the problems faced by wardens or other officials. It should also keep itself abreast of the decisions of the District level Anti - Ragging Committee. This Monitoring Cell should also review the efforts made by institutions to publicize anti - ragging measures, soliciting of undertaking from parents and students each year to abstain from ragging activities or willingness to be penalized for violations;

and should function as the prime mover for initiating action on the part of the appropriate authorities of the university for amending the Statutes or Ordinances or Bye -laws to facilitate the implementation of anti-ragging measures at the level of the institution.

6.5. Other measures

6.5.1 The Annexures mentioned in 6.1.4, 6.1.5 and 6.1.7 of these Regulations shall be furnished at the beginning of each academic year by every student, that is, by freshers as well as seniors.

6.5.2 The Medical College/Institution /University shall arrange for regular and periodic psychological counseling and orientation for students (for freshers separately, as well as jointly with seniors) by professional counselors during the first three months of the new academic year. This shall be done at the institution and department/ course levels. Parents and teachers shall also be involved in such sessions.

6.5.3 Full-time warden shall be appointed as per the eligibility criteria laid down for the post reflecting both the command and control aspects of maintaining discipline, as well as the softer skills of counseling and communicating with the youth outside the class-room situations. Wardens shall be accessible at all hours and shall be provided with mobile phones and the details of their telephone number must be widely publicized. Similarly, the telephone numbers of the other important functionaries - Heads of institutions, faculty members, members of the anti-ragging committees, district and sub-divisional authorities and state authorities where relevant, should also be widely disseminated for the needy to get in touch or seek help in emergencies. The institution shall review and suitably enhance the powers and perquisites of Wardens and authorities involved in curbing the menace of ragging.

Further the institutions shall provide necessary incentives for the post of full-time warden, so as to attract suitable candidates.

6.5.4 Freshers shall be lodged in a separate hostel block, wherever possible, and where such facilities are not available, the college/institution shall ensure that seniors' access to freshers' accommodation is strictly monitored by wardens, security guards and college staff.

As ragging takes place mostly in the hostels after the classes are over in the college, a round the clock vigil against ragging in the hostel premises shall be provided. It is seen, that college canteens and hostel messes are also places where ragging often takes place. The employers/employees of the canteens/mess shall be given necessary instructions to keep strict vigil and to report the incidents of ragging to the college authorities if any.

The security personnel posted in hostels shall be under the direct control of the Wardens and assessed by them.

6.5.5 Private commercially managed lodges and hostels shall be registered with the local police authorities, and this shall be done necessarily on the recommendation of the Head of the institution. Local police, local administration and the institutional authorities shall ensure vigil on incidents that may come within the definition of ragging and shall be responsible for action in the event of ragging in such premises, just as they would be for incidents within the campus. Managements of such private hostels shall be responsible for action in the event of ragging in such premises, just as they would be for incidents within campuses.

6.5.6 Besides registering private hostels as stated above, the towns or cities where educational institutions are located should be apportioned as sectors among faculty members, as is being done by some institutions, so that they could maintain vigil and report any incidents of ragging outside campuses and en route while 'freshers' commute.

6.5.7 The Head of the institution shall take immediate action on receipt of the recommendations of the Ant-Ragging Squad. He/ She shall also take action suo motu if the circumstances so warrant.

6.5.8 Freshers who do not report the incidents of ragging either as victims or as witnesses shall also be punished suitably.

6.5.9 Anonymous random surveys shall be conducted across the 1st year batch of students (freshers) every fortnight during the first three months of the academic year to verify and cross-check whether the campus is indeed free of ragging or not. The institution may design its own methodology of conducting such surveys.

6.5.10 The burden of proof shall lie on the perpetrator of ragging and not on the victim.

6.5.11 The institution shall file an FIR with the police / local authorities whenever a case of ragging is reported, but continue with its own enquiry and other measures without waiting for action on the part of the police/ local authorities. Remedial action shall be initiated and completed within the one week of the incident itself.

6.5.12 The Migration/Transfer Certificate issued to the student by the Medical College/Institution /University shall have an entry, apart from those relating to general conduct and behaviour, whether the student has been punished for the offence of committing or abetting ragging, or not, as also whether the student has displayed persistent violent or aggressive behaviour or any inclination to harm others.

6.5.13 Preventing or acting against ragging shall be the collective responsibility of all levels and sections of authorities or functionaries in the Medical College/Institution /University, including faculty, and not merely that of the specific body/ committee constituted for prevention of ragging.

6.5.14 As such the college canteens and hostel messes are also places where ragging often takes place, hence the employers/employees of the canteens/mess shall be given necessary instructions to keep strict vigil and to report the incidents of ragging to the college authorities, if any.

Further access to mobile phones and public phones shall be unrestricted in hostels and campuses, except in class-rooms, seminar halls, library etc. where jammers shall be installed to restrict the use of mobile phones.

6.6 Measures for encouraging healthy interaction between freshers and seniors

6.6.1 The Medical College/Institution /University shall set up appropriate committees including the course-in-charge, student advisor, Warden and some senior students to actively monitor, promote and regulate healthy interaction between the freshers and senior students.

6.6.2 Freshers' welcome parties shall be organized in each department by the senior students and the faculty together soon after admissions, preferably within the first two weeks of the beginning of the academic session, for proper introduction to one another and where the talents of the freshers are brought out properly in the presence of the faculty, thus helping them to shed their inferiority complex, if any, and remove their inhibitions.

6.6.3 The Medical College/Institution /University shall enhance the student-faculty interaction by involving the students in all matters of the institution, except those relating to the actual processes of evaluation and of faculty appointments, so that the students shall feel that they are responsible partners in managing the affairs of the institution and consequently the credit due to the institution for good work/ performance is due to them as well.

7. Regulatory Measures

The inspecting/visiting committees of MCI shall cross verify that the medical college/institution has strictly complied with the anti ragging measures and has a blemishless record in terms of there being no incident of ragging during the impending period (i.e. from earlier inspection) or otherwise.

8. Awardable Punishments

8.1 At the Medical College/Institution level

Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

8.1.1 Suspension from attending classes and academic privileges.

8.1.2 Withholding/withdrawing scholarship/ fellowship and other benefits

8.1.3 Debarring from appearing in any test/ examination or other evaluation Process.

8.1.4. Withholding results

8.1.5 Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.

8.1.6 Suspension/ expulsion from the hostel

8.1.7 Cancellation of admission.

8.1.8 Rustication from the institution for period ranging from 1 to 4 semesters

8.1.9 Expulsion from the institution and consequent debarring from admission to any other institution for a specific period.

8.1.10 Fine of Rs. 25,000/- and Rs. 1 lakh.

8.1.11 Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

8.2 Penal consequences for the heads of the institutions/administration of the institution who do not take timely steps in the prevention of ragging and punishing those who rag.

The authorities of the institution particularly the Head of the institution, shall be responsible to ensure that no incident of ragging takes place in the institution. In case any incident of ragging takes place, the Head shall take prompt and appropriate action against the person (s) whose dereliction of duty lead to the incident. The authority designated to appoint the Head shall, in its turn, take prompt and appropriate action against the Head.

In addition to penal consequences, departmental enquiries be initiated against such heads institutions / members of the administration / faculty members / non-teaching staff, who display an apathetic or insensitive attitude towards complaints of ragging.

8.3 At the MCI level

8.3.1 Impose an exemplary fine of Rs. 1 lakh for each incident of ragging payable by erring medical college/institution to such authority as may be designated by the appropriate Govt., as the case may be.

8.3.2 Declare the erring Medical College /Institution/ University as not having the minimum academic standards and warning the potential candidates for admission at such institution through public notice and posting on the MCI website.

8.3.3 Declare the erring Medical College /Institution/ University to be ineligible for preferring any application u/s 10A of the Indian Medical Council Act, 1956 for a minimum period of one year, extendable by such quantum by the Council as would be commensurate with the wrong.

(Lt. Col. (Retd.) Dr. A.R.N. Setalvad)

SECRETARY

SUBMIT ALL THE FOLLOWING ANNEXURES AT THE TIME OF ADMISSION.

ANNEXURE I, Part I

UNDERTAKING BY THE CANDIDATE/STUDENT

1. I, _____
S/o. D/o. of Mr./Mrs./Ms. _____,
have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme Court and the Central/State Government in this regard.

2. I have received a copy of the MCI Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.

3. I hereby undertake that-

- I will not indulge in any behavior or act that may come under the definition of ragging,
- I will not participate in or abet or propagate ragging in any form,
- I will not hurt anyone physically or psychologically or cause any other harm.

4. I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the provisions of the MCI Regulations mentioned above and/or as per the law in force.

Signed this _____ day of _____ month of _____ year _____

Signature

Address: _____

Name:

(1) Witness:

(2) Witness:

ANNEXURE I, Part II

UNDERTAKING BY PARENT/GUARDIAN

1. I, _____

F/o. M/o. G/o _____, have carefully read and fully understood the law prohibiting ragging and the directions of the Hon'ble Supreme Court and the Central/State Government in this regard as well as the MCI Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.

2. I assure you that my son/ daughter/ ward will not indulge in any act of ragging.

3. I hereby agree that if he/she is found guilty of any aspect of ragging, he/she may be punished as per the provisions of the MCI Regulations mentioned above and/or as per the law in force.

Signed this _____ day of _____ month of _____ Year

Signature

Address: _____

Name:

(1) Witness:

(2) Witness:

ANNEXURE I, Part I

UNDERTAKING BY THE CANDIDATE/STUDENT

1. I, _____

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- I will not hurt anyone physically or psychologically or cause any other harm.

4. I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the provisions of the MCI Regulations mentioned above and/or as per the law in force.

Signed this _____ day of _____ month of _____ year

Signature

Address: _____

Name:

(1) Witness:

(2) Witness:

ANNEXURE I, Part II

UNDERTAKING BY PARENT/GUARDIAN

1. I, _____

F/o. M/o. G/o _____, have carefully read and fully understood the law prohibiting ragging and the directions of the Hon'ble Supreme Court and the Central/State Government in this regard as well as the MCI Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.

2. I assure you that my son/ daughter/ ward will not indulge in any act of ragging.

3. I hereby agree that if he/she is found guilty of any aspect of ragging, he/she may be punished as per the provisions of the MCI Regulations mentioned above and/or as per the law in force.

Signed this _____ day of _____ month of _____ Year _____

Signature

Address: _____

Name:

(1) Witness:

(2) Witness:



Central Library



A view of Laboratory



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